



## Annual leave

### Accrual of annual holiday

The holiday qualifying year is from 1 April to 31 March

Depending on the length of employment, annual holiday is accrued at 2 or 2.5 days for each month where the employee has had 14 days of work.

If the employment has lasted for a minimum of one year by the end of the holiday qualifying year, holiday time is accrued at 2.5 days per month. In shorter employment, holiday time is accrued at 2 days per month.

### Timing of holiday

The employer determines the timing of holiday after consulting the employee. The employee must be notified of the timing of the holiday at least one month before the beginning of the holiday.

The employee must be allowed to go on holidays for 24 days during the summer season of 2 May to 30 September, and the remaining part, if any, is considered winter holiday which is to be granted in the period of 1 October to 1 May.

Also Saturday is a holiday, i.e. if an employee is on holidays from Monday to Sunday, this uses 6 of the holidays accrued.